

# BOARD MEETING MINUTES FOR BLUE RIVER WATER AND SANITATION DISTRICT

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## *I. MEETING DETAILS*

DATE: 06-05-2024

CALLED TO ORDER: 06:10PM

Location: MCKENZIE RIVER COMMUNITY SCHOOL, ADMIN. BLDG BOARD ROOM AND VIA ZOOM  
(LINK PROVIDED ON WEBSITE AND FACEBOOK PAGE)

Street Address: 51187 BLUE RIVER DRIVE

City: FINN ROCK

State: OREGON Zip: 97413

## *II. ATTENDEES*

BOARD MEMBERS PRESENT: JOSH CLOKE, TONY CASAD, JIM PARKS, TERRY HERNDON, MELANIE STANLEY

BOARD MEMBERS ABSENT: NONE

PUBLIC PRESENT: JUDY CASAD, CONNIE RICHARDSON, MIKE KRUSE (VIA ZOOM)

## *III. AGENDA AND MINUTES REVIEW AND APPROVAL*

*MOTION TO APPROVE AGENDA AS PRESENTED OR AMENDED: TONY MOTIONS TO ACCEPT, TERRY 2<sup>ND</sup>, ALL IN FAVOR, PASSES UNANIMOUSLY*

*MOTION TO APPROVE MINUTES AS PRESENTED: TONY MOTIONS, JIM 2<sup>ND</sup>, DISCUSSION REGARDING LEVEL OF DETAILS IN MINUTES, DISCUSSION ENDED, ALL IN FAVOR, PASSES UNANIMOUSLY*

## *IV. PUBLIC COMMENT*

### MIKE KRUSE:

- WOULD LIKE IT BROUGHT TO THE BOARDS ATTENTION THAT THE ODOT CONTRACTOR IS BLOCKING THE ROAD FOR AT LEAST 30 MINUTES AT A TIME WHEN FILLING THEIR WATERS TRUCK AT THE HYDRANT NEAR THE BOTTOM OF HIS DRIVEWAY
- IS THERE ANOTHER HYDRANT THAT THEY CAN POSSIBLY USE THAT WOULD BE LESS OF AN OBSTRUCTION TO HIM ENTERING AND EXITING HIS PROPERTY?
- WHY IS IT BEING USED SO EXTENSIVELY?
  - Josh answered that it is the closest to the job site, so it made the most sense logistically, but we would speak to ODOT and see what the best path forward would be.
- WILL WE BE CHARGED FOR THE WATER USED FROM "OUR HYDRANTS" DURING FIRE SEASON IF ODF/USFS END UP USING THEM TO FILL THEIR TRUCKS?

- TONY AND JOSH REPLIED: WE HAVE TO CHARGE FOR WHAT PASSES THROUGH THE METER ON YOUR SITE, SO IF THOSE HYDRANTS ARE PART OF THE METERED SYSTEM, THEN THE USAGE WILL BE ACCOUNTED FOR IN THE MONTHLY METER READINGS.
- MELANIE ALSO REPLIED: THERE ARE CONTRACTS THAT CAN BE INITIATED WITH INCIDENT TEAMS DURING FIRE SEASON THAT WILL OFFSET THE COST OF THEM USING THOSE HYDRANTS, SO THE ENTIRE COST WOULDN'T FALL ON YOU AS THE PROPERTY OWNER.
- MIKE WANTED TO HASH THIS OUT BACK AND FORTH BUT WE DID FINALLY COME TO AN END OF THE CONVERSATION AND MOVED ON TO THE NEXT PUBLIC COMMENT

**CONNIE RICHARDSON:**

- HERE AS A REPRESENTATIVE FOR THE O'BRIEN MEMORIAL LIBRARY BOARD, SEEKING A WAIVER FOR THE \$2300'ISH INVOICE THEY RECEIVED FOR THEIR WATER SERVICE CONNECTION
- ASKING ALSO THAT THEIR MONTHLY BILL BE HELD WHILE STILL UNDER CONSTRUCTION
- ASKED IF THEY COULD BE SWITCHED TO A RESIDENTIAL BILLING VS. A COMMERCIAL BILLING CONSIDERING THE LIMITED USE OF THE WATER THAT WILL BE USED AT THE PROPERTY ON A REGULAR BASIS.
  - TONY C: 1IN LINE IS COMMERCIAL REGARDLESS OF THE USE OF THE BUILDING
  - INSTALLATION FEES WERE PRESENTED TO THE BOARD OF THE LIBRARY
  - TONY EXPLAINS THAT THE COSTS ARE FOR THE UPGRADE NOT THE INITIAL CONNECTIONS, THEIR INITIAL CONNECTION WAS WORKING @ ¾ IN. AND WAS NOT CHARGED A RECONNECTION FEE
  - WATER DISTRICT CANNOT RUN AT A LOSS SO WE HAVE TO MAKE SURE THAT THE DISTRICT IS RUNNING THE BEST WAY POSSIBLE
  - CONNIE DID ASK ABOUT HOW MANY PAID STAFF WE HAVE AND ABOUT THE MONEY WE RECEIVED AS A DISTRICT FOR THE WATER SYSTEM AND SANITATION SYSTEM REBUILDS
    - BOARD ANSWERED THAT SUPERINTENDENT WAS ONLY PAID POSITION IN THE DISTRICT
    - JOSH EXPLAINED THAT WE RECEIVED \$12MIL FOR WATER/SANITATION AND THAT \$\$ IS HELD AT THE COUNTY AND NOT IN OUR ACCOUNTS.
- CONNIE DID REITERATE THAT ANY CONSIDERATION FOR LOWERING THE BILL WOULD BE MUCH APPRECIATED BECAUSE THIS ADDED COST WAS OUTSIDE THEIR ORIGINAL BUDGET
  - JIM REMINDED CONNIE THAT THE COST COULD HAVE BEEN MUCH MORE EXPENSIVE GIVEN OTHER DISTRICTS RATES THAT WE HAVE LOOKED AT WHILE WE WERE SETTING OUR RATES.
    - CONNIE SAYS SHE APPRECIATES THAT IT WASN'T MORE, BUT ALSO FEELS THAT IT MIGHT A COMPARISON OF "APPLES TO ORANGES"

**JUDY CASAD:**

- IS THERE ANY CLARIFICATION OF HYDRANT USE? LIKE WHO CAN USE THEM? FOR WHAT PURPOSE?

- THEY ARE OWNED BY THE BRWSD, THEY ARE FOR USE WHEN THE COMMUNITY NEEDS THEM FOR THINGS LIKE FIRE SUPPRESSION, WATER SYSTEM FLUSHES, AND WHEN CONTRACTED FOR SPECIAL USES THROUGH THE PROPER CHANNELS.

**BOARD REPLIES TO PUBLIC COMMENTS:**

- TERRY HERNDON: MOST OF THE COMMUNITY DIDN'T KNOW THE FULL SCOPE OF THE REBUILD \$\$ AND WHERE/HOW IT COULD BE SPENT.
- TONY/JIM: WE MIGHT NEED TO RE-ASSESS/AMMEND OUR HOOK-UPPOLICY AND FEES TO INSURE WE ARE COVERING OUR ACTUAL COSTS.
  - MAKING SURE WE'RE LOOKING AT THE MOST UPDATED PRICES FOR METERS, ECAVATION, AND ALL THAT IS INVOLVED IS IMPORTANT

**ITEMS FROM COMMISSIONERS:**

- RAINBOW WATER DISTRICT HAVE SENT US 6-7 PAGES OF THEIR P/P MANUAL THAT ARE BEING LOOKED AT BY JIM AND TONY
  - JODI IS WILLING TO REMOVE RWD AND REPLACE IT WITH BRWSD
  - THERE WILL BE SOMETHNG FOR US TO LOOK AT FOR THE NEXT MEETING
- INSURANCE UPDATE:
  - \$250K IS BEING SENT
  - WILL PAY BACK THE \$90K TO THE G.I.P.
  - FIGURE WE SHOULD BE AT THE PUSH BACK PHASE FOR PAYING THE REMAINING BILLS, AND WE WILL MOST LIKELY HAVE TO WORK THROUGH SOME OF IT WITH THE ADJUSTERS AND INSURANCE COMPANY TO GET THE REMAINDER OF CLAIMS PAID.
- WELLHOUSE UPDATE:
  - PERMITS ARE IN!!! CONSTRUCTION IS BACK ON TRACK AND SHOULD BE COMPLETED RELATIVELY QUICKLY NOW THAT WE CAN JUST MOVE ALONG.
- WATER SYSTEM REBUILD UPDATE:
  - CIVIL-WEST: A LITTLE BIT AHEAD OF SCHEDULE, BUT WE MIGHT BE A LITTLE BIT OVER ORIGINAL BUDGET WITH THE HIGHWAY PIPE REPLACEMENT /POSSIBLE UNDER RIVER BORE FOR PIPE
- BUDGET APPROVAL:
  - TONY IS GOING TO MEET WITH RAINBOW WATER ABOUT DOING OUR BUDGETS FOR US AND GETTING THEM FILED FOR US GOING FORWARD. HE WILL LET US KNOW AT A FUTURE MEETING WHAT THAT PROCESS WOULD LOOK LIKE.
  - INCOME \$107K
  - TERRY MOTIONS TO AMMEND WATER TESTS ADD'L \$1500
    - WHICH CHANGES EXPENSES TO \$81,880
    - MELANIE 2<sup>ND</sup>, DISCUSSION IS THAT WE KNOW THERE ARE SOME MORE EXPENSIVE TESTS COMING THIS YEAR SO WE NEEDED TO MAKE THE ADJUSTMENT, ALL IN FAVOR, PASSES UNANIMOUSLY
  - JOSH MOTIONS WE APPROVE THE BUDGET AND SUBMIT IT, JIM 2<sup>ND</sup>, ALL IN FAVOR, PASSES UNANIMOUSLY
- SUPERINTENDENTS REPORT
  - FULL REPORT AVAILABLE UPON REQUEST

- **TREASURERS REPORT**

- FULL REPORT AVAILABLE UPON REQUEST
  - CHECKING: \$103,789
  - SAVINGS: \$24,382
  - G.I.P: \$26,000
    - BILLS: \$110,372.97
    - BALANCE AFTER BILLS (\$6,583.97)
  - TONY RECOMMENDS AN \$8000 TRANSFER TO CHECKING
- MELANIE MOTIONS TO ACCEPT THE FINANCIALS, PAY THE BILLS, AND TRANSFER THE RECOMMENDED \$8000 TO CHECKING, TERRY 2<sup>ND</sup>, ALL IN FAVOR, PASSES UNANIMOUSLY

**VII. FOR THE GOOD OF THE ORDER**

- NONE

**VIII. ADJOURNMENT**

- MELANIE MOTIONS TO ADJOURN AT 7:19PM, TONY 2<sup>ND</sup>, ALL IN FAVOR, PASSES UNANIMOUSLY

Minutes prepared by: M. J. Stanley

Print Name: MELANIE STANLEY

Approved by: BOARD VOTE AT MONTHLY MTG., CONSIDERED DRAFT UNTIL THEN.