

UNOFFICIAL MEETING MINUTES

WILL BE REVIEWED AND APPROVED AT NEXT BOARD MEETING

12/20/2022 Blue River Water and Sanitation Board Monthly Meeting

Called To Order @ 6:00PM via Zoom (link made available on FB page as well as our website)

Board Members Present: Tony Casad, Melanie Stanley, Jim Parks, Josh Cloke

Board Member Absent: None

Superintendent: Interim Jim Parks

Professional Consultant: Jason Carman, RCAC (Absent)

Public Present: Tim Laue, Judy Casad

Approval of Agenda and Previous Meetings Minutes

Josh motioned to Approve the previous meeting minutes and Agenda, Jim P., 2nd, All in Favor, Passes Unanimously.

Public Comment:

Tim L: offers his opinion that the Board should pass a resolution regarding the vacating of River Street that has been brought forward to the community. The Board should oppose it being closed and present a letter to the Board regarding that opinion. We need to make sure that planning commission and the Board of Commissioners are very aware of the fact that we are opposed to the closure of that road and making it fully private. Tim also feels that we need to make sure that it's explained to everyone what the road being vacated actually means and how it will actually affect the community and how long the process the actually takes. Tony said that the surveyor did make contact about the fact that the BRWD was not given notification because of a "fell through the cracks" situation, but we will be remedying that ASAP.

Superintendent Report: Interim Jim Parks

No water totals because SCADA glitched, TAG came and made equipment adjustments and hopefully fixed the issues.

Repaired 3 meters

Commercial meters that were recently replaced look like they are working and flowing correctly and seems we've gotten them under control.

Tony C., after talking to the school they were able to find a large set of leaks and were able to address those, and the other large commercial customer was able to find at least one of their larger leaks as well so that's been helpful in tracking that 1 mil gal of water, we've been unable to account for monthly.

Civil West Mapping is reaching completion, Jim says it's looking pretty good and it's giving a really good picture of where things are and how things are actually laid out and it's going to make it very easy to trace some of the problem areas that we've been trying to track for awhile and being able to track down meters that have been MIA and hydrants that we haven't been able to find previously. Still trying to

track down the meter at the USFS properties, still not a definitive answer on where the meter is for both those properties if there are more than one.

SCADA and Online connections: Spectrum was finally able to come up and get things hooked up and a drop line and things set up at the well head so things could set up. TAG and Spectrum were there at the same time and were able to make sure that things were set up the right way to talk to each other and be able to remotely access the well-head. Tony C., says that after conversations with Eric and Jamie from Rainbow that this would be the best option moving forward to bring the system and district up to a better standard and operational abilities. This will make things more mobile and tech friendly without having to be right there at the well head. Board conversation about the benefits of the system to the district. Motion from Tony C. is that we move forward with this Remote Access System through TAG, at the cost of \$3,479.00, Melanie 2nd, Jim P., abstained from voting, Passed with vote of 3. Tony will have one more meeting with TAG regarding this system and try to get them at the meeting in January. Tony and Jim will get answers to all the questions that have been brought up during our discussion tonight and make sure we have answers at the next meeting.

Just did a large set of Tests that are an every 3 year thing for us right now, so we're working as much as we can to play catch up for the things that we've been deficient in for too long.

Items from Commissioners:

Water District Projects for 2023

Finalize commercial rates – this still needs some research because of the public buildings that are associated with our commercial rates. We will have this done by Feb. 2023 meeting.

Complete the building at the pumps – we need to get an RFP together for this and get it dealt with, Tony will call Jamie and see if he can get something to be able to solicit a bid. Initially it was an emergency but now that it's not emergent it's best to ask for more than one. Tim was asked for his opinion, and he gave his comments regarding the bid process. Tony is hoping to have this started and out by end of January ready to be bid and go by February.

Establish Bylaws – Josh will reach out Eileen who was going to help us get that done and get that process started

Formalize Standard Operating Procedures – Jim will take this on and get help from the resources that are available to us. Jamie Porter said we can use SOP from other districts to help get ours together and there's no reason to re-invent the wheel. Due by 2/15/2023 but Jason is looking at an extension because we've had so much to gather.

Formalize a Maintenance Program – working on it

Civil West is hoping to have us something by 1st quarter of 2023

Test holes and everything have been done and everything is still moving it's just a process.

Board Applicant:

Tim Laue – Tony asked: Why Now? You were a Board member and left the Board, so why now do you want to get back on the Board? Initiatives that are coming together very quickly and are going to be

moving very quickly, the Water District needs to drive the process with the sanitation district more with the County and this is the perfect time to get back into the Board so I can be a part of that. The Water Board is the governing body, and they need to be driving the project and not the county.

Tim asks has the Board been shown the timeframe for the systems being developed and all the studies etc. is being spent from the money the BRWSD was awarded for their Water and Sanitation systems.

Tim also says that he has 30 years of experience in board service, volunteering, can help get by-laws together, and other skillsets that he can bring to the table as well.

Tony C. motioned that we fly the open position on the BRBB, our webpage, the River Reflections, and FB page and that we will accept applications up until the February meeting and will decide then about how to replace the current open Board seat, Josh 2nd, All in favor, passed Unanimously.

Homes For Good has asked about the possibility of water to their site at Lazy Days. We need to wait until the studies are all done before this can even be a conversation.

Treasurer's Report:

Water Sales \$5,821.00	Savings: \$207,338.00	Checking: \$9,222.00	GIP: \$112,166.00
Deposits: \$6,759.00	Bills: \$7,180.00	Tax Funds: \$17,903.00	
Insurance: \$0.00	Balance After Bills: \$21,339.00		

Melanie S. motions to approve the treasurer's report and pay the bills, Josh C., Jim abstained from vote because it concerns his paycheck, All others in Favor, Passes Unanimously.

Secretary's Report:

Nothing outside regular meeting minutes that were approved at beginning of meeting.

January 14th, 2023 Meeting at the School – We all think that HDR, Civil West, and the County should be there for the Water/Sanitation side. We can be there to answer billing questions but most people are going to want to have the answers from the sanitation side.

NEXT MEETING IS JANUARY 4, 2023 6:00PM VIA ZOOM

Josh C. moves to adjourn the meeting

Adjourned @ 7:18pm