**BOARD MEETING MINUTES FOR**

**BLUE RIVER WATER AND SANITATION DISTRICT**

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***I. MEETING DETAILS***

DATE: 01/08/2025

CALLED TO ORDER: 6:03PM

Location: MCKENZIE RIVER COMMUNITY SCHOOL, ADMIN. BLDG BOARD ROOM AND VIA ZOOM (LINK PROVIDED ON FACEBOOK PAGE)

Street Address: 51187 BLUE RIVER DRIVE

City: FINN ROCK

State: OREGON Zip: 97413

***II. ATTENDEES***

BOARD MEMBERS PRESENT: JIM PARKS, TERRY HERNDON, MELANIE STANLEY

BOARD MEMBERS ABSENT: NONE

PUBLIC PRESENT: ANTONY ABEL, CONNIE AND CLIFF, SARAH HUNTER

MEDIA PRESENT: N/A

***III. AGENDA/MINUTES REVIEW AND APPROVAL***

*AGENDA:*

* *JIM MOTIONS*
* *TERRY 2ND*
* *ALL IN FAVOR*

*MOTION TO APPROVE MINUTES AS PRESENTED:*

* *JIM MOTIONS*
* *TERRY 2ND*
* *ALL IN FAVOR*

***IV. PUBLIC COMMENT***

* ANTHONY ABEL
  + THANKS FOR STICKING WITH IT AND IF THERE’S ANYTHING HE CAN DO PLEASE LET HIM KNOW
* CONNIE
  + WANTED TO BRING IT TO THE ATTENTION OF THE BOARD THAT SOME OF THE RECALL SIGNS STILL EXIST IN THE COMMUNITY IF WE CAN HELP GET THEM GET THEM TAKEN CARE OF WHERE POSSIBLE

***VI. MISC ITEMS FROM COMMISSIONERS***

* **WATER PROJECT COMMUNITY MEETING/REBUILD UPDATES**
  + THERE ARE STILL SOME LOGISTICS THAT NEED TO BE WORKED OUT
  + CIVILWEST IS WANTING TO INSTALL SUMP PUMP IN THE VAULTBECAUSE FLOW METER ISN’T “WATERPROOF”, AS WELL AS ADD PRESSURE SENSORS TO OUR SYSTEM
    - *JIM IS QUESTIONING WHY NONE OF THIS WAS COMPLETED IN THE ORIGINAL SCOPE OF WORK*
  + *STILL TRYING TO GET CLARIFICATION ON LOCKS/HANDLES ON WELL HOUSES*
  + *JIM ALSO BROUGHT UP SOME OF THINGS THAT MIGHT BE POSSIBLE QUESTIONS AT THE TOWN HALL, CIVILWEST SAID 2ND LETTER NEEDS TO BE SENT*
* ***MONTHLY WASTEWATER UPDATE MEETING (JIM ATTENDED)***
  + *DEQ HAS LITTLE FAITH IN US AS A BOARD*
  + *PERMITS FOR THE SANITATION SYSTEM ARE STILL ON HOLD, UNTIL FINAL STUDIES ARE RELEASED*
  + *TRYING TO FIGURE OUT NEXT STEPS*
  + *JIM FINALLY SAW PLANS, FOR THE FIRST TIME*
* **BANKING/CPA/DISCREPENCIES**
  + STILL TRYING TO GET THIS ALL FIGURED OUT
  + JIM AND MELANIE NEED TO GO TO THE BANK AND GET EVERYTHING SQUARED AWAY AND NAMES CHANGED ON SIGNER CARDS ETC.
  + NEED TO GO THROUGH THE MINUTES AND SEE IF WE OK’D THE EXPEDENDITURE FOR SUB-CONTRACTOR OUTSIDE THE GENERAL CONTRACTOR. IF NOT THEN WHAT DO WE NOW?
  + SET UP SPECIAL SESSION FOR BOARD RECRUITMENT AND CRITERIA POSTINGS, SEE IF WE GET SOMETHING POSTED BEFORE THE ELECTION

***VII. OFFICER REPORTS***

* ***CHAIRS REPORT***
  + *SPOKE WITH MCLT REGARDING ROSE ST. DEVELOPMENT AND WHERE THE PROGRESS IS REGARDING THE HYDRANT RELOCATION AND PIPE ABANDONMENT. THOSE CONVERSATIONS WILL BE ONGOING.*
  + *MCLT HAS ENGAGED BRINKS LAND MANAGEMENT TO DO THEIR WORK AND IS ASKING FOR OUR PERMISSION TO USE THEM AS THEIR CONTRACTOR TO PROCEED WITH THE SCOPE OF WORK. MCLT HAS SHOWN THAT BRINKS IS PROPERLY LICENSED/BONDED/AND INSURED TO PERFORM THE WORK.*
  + *MELANIE DID MAKE SURE TO STATE SHE DOES SIT ON THE BOARD OF THE MCLT, SO BEFORE ANY DECISIONS WERE MADE ALLOWING BRINKS TO PROCEED, SHE JUST WANTED IT MADE CLEAR SHE WAS ALSO A SITTING MEMBER OF THAT BOARD. (THERE IS NO DIRECT OR INDIRECT OF CONFLICT OF INTEREST)*
  + *IT SEEMS THAT AS ABOIARD WE FEEL CONFIDENT IN ALLOWING BRINKS TO PROCEED WITH THE WORK*
    - *MOTION TO ALLOW BRINKS LAND IMPROVEMENT TO PERFORM THE WORK NEEDED TO RELOCATE THE HYDRANT AND START THE PREP WORK NEEDED FOR THE PROJECT, WHICH WILL INCLUDE THE THRUST BLOCK*
      * *JIM MOTIONS*
      * *TERRY 2ND*
      * *ALL IN FAVOR*
* ***TREASURERS REPORT***
  + *GAVE BASIC OF BILLS OWED AND WHAT WAS PAID AS WELL AS DEPOSITS REPORTED FROM RAINBOW*
  + *SPECTRUM BILL BROUGHT UP BY JIM, MELANIE HAS NEVER SEEN THE PAPER COPY AND HAS NONE OF THE SIGN ON INFORMATION. JIM WILL CALL BECAUSE HE HAS AUTHORITY ON THAT ACCOUNT*
* ***SECRETARY’S REPORT***
  + *NOTHING OUTSIDE THE REGULAR MINUTES PROVIDED AT THE BEGINNING OF THE MEETING*

**SUPERINTENDENT REPORT**

* *OHA YEARLY WATER REPORT FILED*
* *LOCKS PURCHASED, STILL WORKING WITH UMRFPD TO GET KEYS SWITCHED OUT BEFORE ALL LOCKS GET CHANGED SO THERE ARE NOT ACCESS ISSUES*
* *WATER SAMPLE LAST MONTH WAS GOOD, TURNING IN THIS MONTH’S TOMORROW*
* *PULLING METER @ PROPERTY THAT HAS THE $4500 BILL DUE TO A LEAK ON THE CUSTOMER SIDE. THEY HAVE BEEN INFORMED, AND NOT TAKEN THE STEPS TO REPAIR IT. TERRY WILL BE THERE ALSO, SO THERE IS A WITNESS. WATER WILL BE LOCKED OUT.*

**VIII. CLOSING PUBLIC COMMENT**

* SARAH HUNTER
  + JUST WANTED TO REMIND THE BOARD THAT THEY PLAN TO BUILD THIS YEAR SO SHE WILL BE CONTACTING US ABOUT THE NEW WATER SERVICE FOR THEIR PROPERTY

***IX. ADJOURNMENT***

* MELANIE MOTIONS TO ADJOURN AT 7:35PM, JIM 2ND, ALL IN FAVOR

Minutes prepared by: M.J. Stanley Print Name: MELANIE STANLEY

APPROVED:

Approved by: BOARD VOTE AT MONTHLY MTG., CONSIDERED DRAFT UNTIL THEN.